

CSEA Local 635 – Executive Board Meeting
Minutes of February 5, 2015

Present: Darlene Duncan, Jennifer Regg, Kelly Spettel, Marilyn Loomis
Guest: Cindi Hall

Officer Reports:

President – Darlene reported on insurance loss for student workers. All student workers will now only be scheduled part-time (29 hours or less) and be losing their insurance coverage.

Secretary – The minutes of January 6, 2015 were distributed for review. Darlene made a **motion to accept minutes as written**. Jennifer seconded the motion. All in favor, motion approved.

Treasurer – Treasurer's report was distributed for review. Kelly made a **motion to approve the Treasurer's report**. Darlene seconded the motion. All in favor, motion approved.

Committee Reports:

Member Services – Mary is running out of certain stuff to give to new employees. Suggested calling headquarters to see if they could send us pens and bully buster notepads. Discussed giving out sweatshirts and scrappers until they are gone. Darlene will meet with committee and see what else they might want us to order,

Safety and Health – Darlene is meeting with Hope and Lisa from Human Resources on Friday to discuss Workplace Violence training.

Scholarship – Cindi Hall, chair of the committee is our invited guest today

Social – nothing to report

Women's – committee is trying to set up March event for Women's History month. Kelly is meeting with her committee next week. Kelly would like to know if anyone has heard anything about the CSEA Women's conference. Marilyn said the Women's conference is May 1-3 in Albany, NY. Kelly will try to go online and get more information. She will also go over budget she submitted to see how many people we budgeted to attend. Darlene would like Executive members and Women's committee members first choice to attend.

Old Business:

Money Donation from Turkey Raffle – Marilyn just needs a consensus on where to donate the money. Everyone was in agreement to donate the \$78.00 to Office for the Aging. Marilyn will send the donation.

Scholarships – Cindi Hall (Committee chair) and executive committee discussed changes to the Scholarships.

- We will try to keep the same dollar amount for High School Senior scholarships. However, this will be subject to change based on number of applicants and funds available.
- We would like to offer scholarships to our own members who are attending college or taking college courses. A dollar limit of \$100.00 has been set for employees who apply. The Scholarship committee will decide on how many will received the scholarship based on applications and funding.

New Business:

New Rate for Travel Reimbursements

- Mileage 57.5 cents
- Overnight \$30.00
- Breakfast - \$10.00, Lunch - \$15.00, Dinner - \$30.00

Scholarship information from Headquarters

- We received information from CSEA Local 1000 on the different Scholarships available. We gave applications and information to Cindi Hall.
- We will also try to get the information out to our members by newsletter, bulletin or website.

Labor Training

- Discussed last night's Labor training

Newsletter

- We would like to get newsletter out for spring
- Need to get Prescription Drug Co-Pay benefit information to members. Kelly will put information in bulletin and try to get it into newsletter
- Any one that has information to go into the newsletter should send it to Linda Kruger

Supplies

- Darlene discussed the supplies we need in the office – file cabinet (with key to lock), paper, ink
- Discussion held – all items approved

Other – Due to the extra time we took on Scholarships with our guest, we did not have time to go over information on last year's final budget with 44% spent on non-chargeables. Kelly suggested having a separate meeting to go over the budget information. Everyone was in favor. We will set it up for next Tuesday at 12:00 noon.

Respectfully submitted by Kelly Spettel, secretary