

**CSEA Local 635 – Executive Board Meeting
Minutes of April 7, 2015**

Present: Darlene Duncan, Jennifer Regg, Marilyn Loomis, Kelly Spettel

Officer Reports:

President - Pearl Carroll, insurance company called and talked to Darlene. They are willing to pay for our Pizza lunch for maintenance and custodial if they can attend the meeting and give out information.

Secretary – The minutes of March 18, 2015 were distributed for review. There is an error under Committee Reports, Safety and Health. It should read Darlene will meet with Josh Kemp on April 1. Jennifer Regg made a motion to accept the minutes with correction. Darlene Duncan seconded the motion. All in favor, motion passed.

Treasurer – Treasurer's report was distributed for review. Discussion held. Kelly made a motion to accept the report. Darlene seconded the motion. All in favor, motion passed.

Committee Reports:

Member Services – The committee would like to order more sweatshirts to distribute to new employees. Discuss held. Jennifer Regg made a motion to approve ordering of more sweatshirts for new employees. Darlene Duncan seconded the motion. All in favor, motion approved. Mary Moubray will take care of ordering and work with Marilyn Loomis for the funds.

Safety and Health – Darlene Duncan met with Josh Kemp and things are still on hold. Darlene was not able to make the last statewide safety and health meeting because she was notified of the meeting too late.

Scholarship – the scholarship committee has received 4 high school applications and 2 employee applications for scholarship funds. They are meeting this week to go over applications.

Woman's – Kelly updated the officers on the meeting with Hope Lambrecht and Ann Winchester (new chair of committee) regarding employee vendors.

Old Business:

Pizza Luncheon for maintenance and custodial – Luncheons will be May 4-8 in MOC/Heating Plant/Curtis Hall/ 1 academic bldg/1 another dorm bldg. Darlene will attend all of them to give our information. Other officers are encouraged to come.

Conferences – There are two upcoming conference in the next two months

- Region 5 spring conference – June 12-14 in Corning
- Women's conference – May 1-3; Darlene and Paula Trask (women's comm) will be attending

Discipline & Interrogation training – Jennifer has scheduled the Discipline and interrogation training for June 9 and 10 at SUNY Oneonta

New Business:

Diversity – Meeting with Terrance Mitchell, Chief Diversity officer. Discussion held. We felt it is important at some point to meet with Terrance but we will need to find a time that is less busy for him to come to an executive meeting.

Summer Work Hours – As of today's meeting no information regarding the summer work hour program. The Cabinet is meeting today to discuss. We will not be getting work 4 days have 1 off because our contract says we have to work 5 consecutive days. We will wait to hear from Human Resources on this issue.

Other:

Upcoming meetings – Discussed upcoming meetings. Our next labor-management meeting is May 13. We will need to have a pre-meeting before that date. We decided on April 21 at 12:00 noon. April 28 will be our 2nd regular executive meeting of the month. We decided in May to only have one meeting on May 19.

Respectfully submitted by,
Kelly Spettel, Secretary – CSEA Local 635