

CSEA Local 635 – Executive Board
Meeting Minutes of August 6, 2013

Present: Veronica Diver, Darlene Duncan, Kelly Spettel

Absent: Bill Grimes, Tim Maricle

Officer Reports:

President – No report

Vice President's – No report

Secretary – Kelly made a motion to approve the minutes of July 9, 2013. Darlene 2nd the motion. All in favor, minutes approved.

Treasurer – Darlene gave the treasurer report for the month of July

Committee Reports:

- **Social Committee** – Questions regarding budget, Holiday party and turkey raffle. Need to set a price and limit of gift cards given for turkey raffle. Committee talked about setting cost at \$20.00 and having 20 gift cards given out (19 drawn and 1 for person sold most tickets). The rest of the money made on turkey raffle will be donated to local food banks. Asked if executive committee would approve an open bar for one hour during cocktail hour for the holiday party. Committee was in favor but need to find out the cost of the open bar.
- **Women's committee** – Committee is sponsoring a school supply drive until August 8th. We have collected about two boxes of supplies for Family Services. Items will be delivered on August 12th. The committee is also planning their annual Women's History Month event. We are trying to bring Cheryl Strayed, author as our guest speaker. Veronica is trying to get funds from other groups(depts. already committed \$2500.00) on campus and also the administration. The women's committee is asking to put \$5,000 in their 2013-2014 budget for this speaker. Veronica made a motion to support the budget recommendation, Darlene 2nd motion. All in favor, motion approved.
- **Scholarship committee** – no report
- **Safety and health** – no report
- **Member services committee** – no report
- **Next Wave committee** – Jill brought back some good ideas on how to start her committee from the conference she attended. Will discuss with Veronica in the future.

Old Business:

CSEA Partnership grant – items are in place. Veronica suggested starting a committee for the next CSEA partnership grant. Committee should consist of member from each area; maintenance, custodial, secretarial. This could be a sub-committee put under the membership committee. Veronica will discuss it with Mary Moubay, chair membership committee. Kelly suggests putting the items and their location on the website.

Current Issues :

- Secretary 2s – interviews are currently on-going for 3 CSEA positions in the Dean's offices.
- Van Driver grievance update – no hearing scheduled yet. Veronica will check on this and try to get them moving on a date.

Officer Induction Dinner – Friday, July 26th Joe McMullen, statewide treasurer installed Tim Maricle, Darlene Duncan and Veronica Diver as new officers. Bill Grimes and Kelly Spettel were not able to attend the dinner and will be installed at a later date.

CBTU Conference – Veronica will be attending the conference from August 15 – 18th.

CBTU Boat ride on Hudson – Saturday, September 7th. Cost is \$50.00 per person. Kelly made a motion to pay part of the boat ride for any member wanting to attend. She suggested \$25.00 per person. Darlene 2nd the motion. All in favor, motion passed.

Region 5 fall conference – The conference will be held in Oswego, September 20 – 22. Darlene Duncan and Veronica Diver will be attending. Basic officer training will be available at this conference. Region 5 is asking for basket donations for the conference. Veronica made a motion to donate a \$50.00 basket. Kelly 2nd the motion. All in favor, motion passed.

ADM in October – Lake Placid – 10/20 – 10/25 – Veronica, Tim and Darlene have registered to attend.

50th Anniversary March on Washington – August 28th – the campus is having a celebration marking the anniversary. There will be t-shirts given away, movie presentation and a panel presentation throughout the day. CSEA has been asked to help with the refreshments. Veronica made a motion to pay \$75.00 toward the refreshments. Kelly 2nd the motion. All in favor, motion passed.

Labor/Management committee (LMC) – Pete Waterhouse will remain on the LMC committee. We are waiting to hear back from the other person we asked to serve on the LMC committee.

New Business:

- Phone/fax line in union office? Committee discussed having a phone and fax machine in the new office. Darlene made a motion to purchase the two lines needed for phone/fax. Kelly 2nd motion. All in favor, motion passed.
- Official officer training – Please mark your calendars, **all officers required to attend**, January 10-12, 2014 in Syracuse
- Received a thank you card from Clara Tanner for her scholarship
- Cards sent to Sharon Hughes and Sheila Birkett
- Other – Veronica read names on Agency shop fee payers to see who might be temporary summer help and who might be permanent employees

Respectfully submitted by,
Kelly Spettel, secretary