

**CSEA Local 635 – Executive Board
Meeting Minutes of September 3, 2013**

Present: Veronica Diver, Tim Maricle, Darlene Duncan, Kelly Spettel

Absent: Bill Grimes

Officer Reports:

President – see below under new business

Vice Presidents - No reports

Secretary – Darlene made a **motion to approve the minutes of August 6, 2013**. Veronica seconded the motion. All in favor, minutes approved

Treasurer - not available

Committee Reports:

- Social Committee – checking out the cost for an open bar for the holiday membership meeting
- Safety and Health – no report
- Women’s committee – four boxes of school supplies were collected and donated to Family Services. First Brown Bag lunch will be held September 18th at 12:00 noon. Presenter is Hope Lambrecht from Human Resources. She will be presenting the ins and outs of Civil Service and answering questions about moving up, lists, tests, competitive vs. non-competitive vs. labor, lateral transfers and 2-step jumps. We are still working on obtaining money for the speaker we want for the March event.
- Scholarship committee – budget for 2013-2014 year submitted
- Member Services – no report

Old Business:

CSEA-Partnership Grants – everything has been delivered. There were problems with two microwaves. One was returned and replaced and the other is fine.

Current Issues – Van Driver grievance update – no date set yet. Committee feels this has been too long and Veronica needs to contact Jerry Fallon.

CBTU boat ride on the Hudson – Saturday, September 7th - Veronica will be attending and taking the door prize basket we approved

Region 5 fall conference – September 20-22 in Oswego (basic officer training) – Veronica and Darlene attending. They will take gift basket committee approved.

ADM – October 20-25 in Lake Placid – Veronica, Tim and Darlene attending

LMC – still waiting to hear on 7th member

New phone for CSEA office – we have a new phone in the CSEA office. Phone number is 436-3635
Officers will take turns checking the phone messages – Monday/Tim, Tuesday/Veronica.,
Wednesday/Veronica, Thursday/Kelly, Friday/Darlene

Required Officer Training – January 10-12, 2014 in Syracuse – We should all put this date on our
calendar and plan to attend

New Business:

2013-2014 Budget – Budget committee needs to meet to prepare the 2013-2014 budget. Committee
members are Veronica Diver, Darlene Duncan, Kelly Spettel and Mary Moubray. They will meet on
9/11/13. Once the budget is set, the executive board will need to approve. This can be done at our next
committee meeting in October. Finalized approved budget is due to state wide treasurer by November
1, 2013.

Agency Fee Payers – checked over Agency fee payer list (32 names on the list) to see if there was
anyone else we could get to sign up. Most on the list were temporary summer help.

Cards need to be sent to:

Angela Deleski – congratulating her on the award she received
Russ Northrup – for being selected to the applied skills training program
John Knapp – for being selected to the applied skills training program

Other:

- Secretary 2s in the deans' offices have been announced – Margaret Monaco (School of Economics and Business), Jen Fuller (School of Arts and Humanities) and Kelly Spettel (School of Social Sciences)
- Central Labor Council – Veronica wanted to know if anyone was interested on being on the Central Labor Council. They meet once a month in Oneonta.

Submitted by CSEA secretary,
Kelly Spettel