

CSEA Local 635 – Executive Board Meeting  
Minutes of November 4, 2014

Present: Veronica Diver, Darlene Duncan, Mary Moubray, Kelly Spettel, Marilyn Loomis

**Officer Reports**

*Secretary* – The minutes of October 7, 2014 were distributed for review. Veronica made a motion to accept the minutes. Mary seconded the motion. All in favor, motion approved.

*Treasurer* – The treasurer's report was distributed for review. One change needs to be made on the treasurer's report. Move \$728.00 from other nonchargeable income to collections for social events. Veronica made a motion to accept the treasurer's report with corrections. Mary seconded the motion. All in favor, motion approved

**Committee Reports**

*Social* – review of membership meeting held on November 1.

*Health and Safety* – Still working on workplace violence training. The college is supposed to have one once a year. Hope Lambrecht is working on finding a chair for the committee.

**Old Business**

- Veterans Bill postcard drive – Veronica collected 100 postcards from our members and mailed them to Syracuse.
- Bullying Workshop – Still working with Josh Kemp to get a date the second week of January to hold workshops. We will try to have two sessions, one in the morning and one in the afternoon. We will have lunch for those that participate in the workshops. Darlene Duncan will take over working with Josh to find a date. Once date is set Kelly Spettel will work on getting location and setting up lunch.
- Delaware County SPCA donation of \$25.00 in memory of Jackie Ruff – Marilyn was waiting on getting a copy of the October minutes before sending the check. She will now process it.

**New Business**

- Executive Committee Reorganization – Veronica Diver handed in her resignation as CSEA Local 635 President. She will be leaving SUNY Oneonta for a new position in Albany. Under the CSEA Local Constitution the 1<sup>st</sup> Vice President shall succeed to the office of President. Darlene Duncan, 1<sup>st</sup> Vice President will now move into the position of President. Mary Moubray, 2<sup>nd</sup> Vice President will now move into the position of 1<sup>st</sup> Vice President. This leaves the position of 2<sup>nd</sup> Vice President vacant at this time. This position doesn't need to be filled right away. Committee discussed 2<sup>nd</sup> Vice President position. Committee agreed to leave it open at this time but will pursue willing candidates.
- Web Page – Kelly Spettel, secretary will take over communicating with our Web Page coordinator.
- Newsletter – Mary Moubray will take over the newsletter
- Election Day – Go Vote!!!!
- Cards – Kelly reported that she was not able to get out the get well cards from last month's meeting. She suggested sending a blank card and welcoming them back since most of them are already back to work. New cards need to be sent out to a few people.

Respectfully submitted by  
Kelly Spettel, Local 635 Secretary