

**CSEA Local 635 – Executive Board Meeting  
Minutes of April 1, 2014**

Present: Bill Grimes, Tim Maricle, Mary Moubray, Kelly Spettel  
Absent: Veronica Diver

**Officer Reports:**

*Vice President* – Tim discussed Personnel issue and using Personal time. Discuss held.

*Secretary* – March 11, 2014 minutes distributed. Mary made a motion to accept the minutes as written. Tim seconded the motion. All in favor, motion passed minutes approved.

*Treasurer* – No new report at this time

**Committee Reports:**

- **Social** - still working on clam bake, hoping to finalize location and caterer by next week
- **Safety and Health** – no report
- **Women’s** – held our March event last week. Everything went well. People seemed to really enjoy lunch and the speakers.
- **Scholarship** – no report. Officers discussed how the information got out to members. We should be sending out flyers to let them know application process. Suggested putting it in newsletter. Tim said Veronica is going to be working on one from home. Kelly will check with Cindy Hall, chair of committee to see how they communicate with members.
- **Member Services** – Mary would like to find out how to obtain a list of new members starting on campus. The committee would then be able to meet and greet them when they arrive. Mary and Tammy will also work on what the member services committee should be doing.
- **Next Wave** – no report

**Old Business:**

Member Jackets – the order forms have gone out and Mary is starting to receive some orders back.

Diversity Officer Interviews – Kelly went to all three interviews but was not able to attend any of the open forums.

Secretarial Positions – Veronica was going to draft a recommendation from the committee. We will defer this topic until Veronica returns.

Region 5 President’s meeting – Veronica attended. We will defer this topic until Veronica returns.

**New Business:**

Cards – Get well card to Veronica Diver; Thank you cards for Women’s Committee event (speakers, Physical Education).

Respectfully submitted,

Kelly Spettel, Secretary