

CSEA Local 635 – Executive Board Meeting
Minutes of July 8, 2014

Present: Veronica Diver, Mary Moubray and Kelly Spettel

Officer Reports:

Secretary – The minutes of June 3, 2014 were distributed for review. Veronica made a motion to accept the minutes. Mary seconded the motion. All in favor, motion approved.

Treasurer – Treasurer's report distributed for review. Veronica made a motion to accept the report. Kelly seconded the motion. All in favor, motion approved.

Committee Reports:

Social – The social committee met last week and discussed Membership meeting (August 6), Fall Festival (November 1), NYC bus trip (November 15), and Turkey Raffle (November 21).

Member Services – Mary created a letter to send out to all new members. She will get the information from Veronica, who is contacted when new members are hired.

Old Business:

- Committee 2014 Planning Meeting – still needs to be set up
- Member Jackets – all jackets have now been distributed.
- CBTU Region 1 conference, 8/14-8/17, Hartford, CT – The executive committee already approved sending Veronica to this conference. She just wants to make sure there is enough money for her to go. According to the treasurer's report given today, there is enough money to cover the cost of this conference. Veronica will be attending.

New Business:

- Fall Festival – the social committee would like to have an open bar during the first hour of the event (cocktail hour). Open bar will be \$12.00 per person for an hour. Discussion was held. Veronica asked if a tab could be done with union paying for it at the end of the hour. Kelly stated that the Holiday Inn would do that as well. Mary gave us the amount for last year's open bar - \$912.00. Veronica made a motion to have an open bar during the first hour of the event and have a tab run that will be paid for by the union. Mary seconded the motion. All in favor, motion approved.
- EAP Representative – We need to appoint someone to the EAP committee. Veronica suggested LeAnn Standish, telecomm. LeAnn has reached out to Veronica to let her know she is interested in getting involved. Veronica made a motion to appoint LeAnn Standish as the new EAP representative. Mary seconded the motion. All in favor, motion approved.
- Officer Retirements – Bill Grimes and Tim Maricle will be retiring and therefore resigning their positions (1st and 2nd Vice President) on the Executive Board. Veronica has received both letters of resignation. Veronica will need to appoint two new vice presidents. Veronica suggests either Jeremy Sawyer or Kurt Marsazel as 1st Vice President and Darlene Duncan as 2nd Vice President. All three remaining committee members agreed with those suggestions. Veronica will contact each individual.
- Annual Delegates Meeting, September 29 – October 3, 2014, NYC – Three delegates are eligible to attend the Annual Delegates Meeting. The delegates are usually chosen in order of position, President, 1st Vice-President, 2nd Vice-President, Secretary and Treasurer. Veronica will be

attending the meeting. We need to appoint the new Vice President's and find out if they would like to attend.

Cards sent/needed: Jennifer Oates (baby), Jackie Ruff (get well), Corrine Steward (get well), Billy Grimes and Tim Maricle (retirement).

Respectfully submitted by
Kelly Spettel, Local 635 secretary