

**CSEA Local 635 – Executive Board
Meeting Minutes of October 9, 2013**

Present: Veronica Diver, Darlene Duncan, Kelly Spettel, Tim Maricle (teleconference New Business)
Absent: Bill Grimes

Officer Reports:

President: No report

Vice Presidents - No report

Secretary – Kelly made a motion to approve the minutes from September 3, 2013. Darlene seconded the motion. All in favor, minutes approved.

Treasurer – 2013-2014 Budget proposal available to discuss and vote on in today's meeting

Committee Reports:

- **Social Committee** – worked on flyer for December meeting. Also worked on organizing the turkey raffle. Tickets need to be printed for both events. Social Committee would like to suggest an open bar during the cocktail hour at the December meeting. The cost will be \$9.00 per person. Kelly moved to accept 1 hour open bar at December meeting. Darlene seconded the motion. All in favor, motion passed.
- **Safety and Health** – Tim reported that the committee is working on the new training program for the campus that will include violence in the workplace and other policies that need yearly training. They are close to having it complete.
- **Women's committee** – Kelly reported that they hope to have a meeting the end of this month. The committee needs a new chair so Kelly may step down since she has more responsibilities with the executive committee. Committee is still waiting to see about College funding for the March speaker.
- **Scholarship** – checks were sent out for 2013 scholarship recipients.
- **Member services** – There has been some unforeseen delay in getting this committee started
- **Next wave** – Jill Stafford reported on the conference she attended in Detroit. She hopes to start a committee here on campus very soon

Old Business:

Current Issues

Van Driver grievance – Veronica talked to Jerry Phellan. Basically we have to follow all the rules and timelines but the State does not. They can hold this up as long as they want. We just need to keep asking them. Hope will not discuss at a Labor Management meeting because it has gone to a grievance.

Region 5 Fall conference – Darlene and Veronica attended the conference held September 20-22, 2013, in Oswego. There was no basic officer training available at the meeting.

ADM conference – will be held in Lake Placid on October 20-25, 2013. Veronica and Tim will be attending.

Labor Management Committee (LMC) – Who is going to be our 7th member? Mike Chase from grounds was asked but no decision yet from him.

Mandatory Office Training – please make sure you are signed up for each training

- Grievance Training – Holiday Inn, Oneonta, 10/29 & 10/30 from 5:30 – 9:00 pm
- Discipline & Interrogation, Holiday Inn, Oneonta, 12/4 & 12/5 from 5:30 – 9:00 pm
- Officer Training – Syracuse, January 10-12, 2014

New Business:

2013-2014 Budget – Veronica distributed a copy of the 2013-2014 budget that the Budget Committee prepared. Discussion was held. Kelly made a motion to accept the recommendation from the budget committee and approve the 2013-2014 budget. Tim seconded the motion. All were in favor, budget passed. Once Darlene finishes preparing the budget forms for headquarters, a copy will be sent to each Executive member.

Agency Fee Payers – Veronica received an updated list of agency fee payers. The list is down to 17 people.

Cards sent/needed – A sympathy card was sent to Steve and Kelly Spettel (Kelly thanked committee). A wedding card was sent to Keith Mott.

Other –No Labor Management meeting in October because new members have not taken the Labor Management training. Everyone has to take the training in order to sit in on Labor Management meetings. Partnership is scheduled to return in November to train the new committee.

Respectfully submitted by Kelly Spettel, secretary