

Minutes - Executive Board Meeting – August 9, 2011

Minutes for the 7/12/11 Executive Committee Meeting were approved.

Old Business:

Annual Delegates Meeting – Mary and Veronica are going. Margaret cancelled and is waiting for the hotel to send the refund.

Office Space - There is still no word from HR; Board discussed negotiating with UUP for CSEA office hour and more equitable distribution of office space. VD will talk to Bill Simons.

Local 635 Committee Reports

- Political Action (Angela Brashear, VD, OL)
- Education and Training
- Election – not until next year.
- Membership
- Safety and Health (Julie Barnes, Pete, OL) No report, per Pete, but will contact Julie and report back.
- Women (Kelly Spettel, VD, OL)
Kelly is organizing the committee. VD provided notes from the April Women's conference in Albany. Per VD, the women's committee met and came up with a mission statement – they want a meeting in the fall – VD to suggest a budget and organize dinner meeting to recruit members. Maybe the women's committee can organize the health and benefits fair?
- Veterans
- Budget (VD, OL) – Due October 1st. Budget committee needs to meet the beginning of September.
- Audit (Maggie Ostrander, Chair, Nancy Sacco, Donna Mott, and Lisa Hoffman— pending) They met after the budget is in place in October.
- Scholarship (Cindi Hall, Billy, OL)
VD has mailed letters to recipients (Gideon Powers, Matthew Gregory) We have not heard from Powers and Gregory did not submit proof of enrollment. Cindi Hall has agreed to chair the committee.
- Social Committee (Julie Young, Chair, Mary Moubray, OL) – No word from Julie
 - Sent last year's flyer, tickets, survey to Julie for committee
 - Exec Comm. needs to approve all before printing
 - Consider calling this the "Program Committee" – the board has decided to leave it as the Social Committee.

New Business:

Budget: Report from Mary. When does budget committee need to meet? When is budget due? See above under Budget Committee.

Region 5 Fall Conference Lake George: Who's going? Who else to invite? Possibilities Nick Sinstack, Darlene and Randy, Kelly S, Sheila B, Maggie O. Gift basket to raffle - Board approved \$100.

LM team meeting date – VD will send email to Labor team for consensus on date and time. VD made motion to appoint Nick Sinstack to the LM Committee; Mary 2nd, motion carried.

Fall Newsletter – If board members have information, give to Kelly.

Turkey Raffle: Bd decided on 15 gift certs at \$20/each. Sent tix to print shop (400, but VD will change that to 600).

December party: VD having drink tix printed – will discuss how to monitor the drink tickets next meeting.

Use of CSEA/UUP office by committees: policy? The Officer Liaison must be in the office for the committees to use it.

Respectfully submitted by Margaret Monaco, Secretary