

Executive Board Meeting Minutes – June 7, 2011

Present: Veronica Diver, Pete Waterhouse, Bill Grimes, Mary Moubray, Margaret Monaco

Minutes of the 5/2/11 Executive Board meeting were approved.

Old Business:

Summer meeting:

Michael Ottaviano from Member Services at Inc. will present a 20 minute program Busting the Myths. We will have tables set up for members benefit handouts.

Office Space:

Hope Lambrecht is looking into finding a new space for CSEA.

Newsletter:

Kelly Spettel put together a newsletter which was sent out to members the end of May and also added to website.

Local 635 Committees and Officer Liaisons (OL):

Went over the list of committees and OLs that have been assigned. (See agenda)

Equipment Requests:

Follow up on requests from members for equipment: Veronica heard from Joe McMullen that spending Local money to purchase equipment is not allowed. The budget line for equipment is only to cover Local office equipment (computer, printer, furniture, etc.), not break room items.

New Business:

Scholarship Applications:

Two applications have been received and we discussed whether to extend the deadline. We will not extend. We will announce at member's meeting that the scholarship committee will be looking at the applications.

Grievance Training:

Will be held June 28th and 29th in Binghamton. Billy to attend.

Membership meeting agenda items for 6/8/11:

Mary will give a treasurer's report. The following announcements will be given: Scholarship Apps, Steward & Grievance Trainings, NYC bus trip, Budget Advisory Committee (Cathy LaFontaine).

LM meeting agenda items for 7/14/11 (follow up on operating agreement):

Tabled it until 6/14. Veronica will see if Hope will be available.

NYC Bus Trip on Saturday 12/3/11:

Trip has been approved.

Promotion requirements for Janitors:

Discussed the requirements for grade 7 promotions and whether the guidelines are being followed when promoting.

Good of the Order:

Mark Houck – Inventory Partnership equipment 6/23 9 am – Veronica will send Billy a list of the buildings and he and Darlene will attend this meeting.

Respectfully submitted, Margaret Monaco