

**CSEA Local 635 – Executive Board  
Meeting Minutes of January 7, 2014**

Present: Veronica Diver, Bill Grimes, Mary Moubray, Kelly Spettel  
Absent: Tim Miracle

Officer Reports:

No officer reports at this time.

Kelly Spettel made a motion to accept the minutes of December 3, 2013. Bill Grimes seconded the motion. All in favor, minutes approved.

Committee Reports:

**Social Committee**

- The social committee has asked permission to do a Fall (October) festival instead of a Holiday party (December) for 2014. Discussion held. Executive committee approved change to an October festival for 2014.
- Receipts for December Holiday party – some committee members still need to hand in their receipts for the theme gifts. One person was given a cash advance and lost her receipts what do we do. Officers discussed and decided to have the person try to make a list of items purchased. Then we will need to contact Joe McMullen to see what we do in this case.
- No shows for party – Veronica brought up the no-shows for parties. In 2012 there were 16 no shows and in 2013 there were 32 no shows. Most of the no shows for 2013 were due to the bad weather. However some of the same 16 people are consistent no shows. Kelly said the Social committee has discussed this in the past to see what can be done. Regarding the holiday party, we can look at the final list and see if they include the repeat offenders and reduce the party numbers by that number. However, this may not always work for other social events. We may need to come up with another system for no shows for future events.

**Women's Committee** – tried to hold a meeting last week but too many people on vacation still. Chairperson will try to get committee together by end of the month to finalize March event.

No other committee's to report.

Old Business:

**Labor Management Committee (LMC)** – Veronica talked to Hope about starting to schedule meetings for 2014 without training. Hope agreed and the first meeting will be scheduled sometime in February (week of 2/17). The next meetings will follow in May, August and November. Meetings will be held on Tuesdays from 1:30 – 3:00 pm.

**Mandatory Officer Training**

- Billy, Tim, Darlene, Kelly, Veronica, Julie and Craig Young attended the Discipline and Interrogation training at the Holiday Inn on 12/4 and 12/5/2013.
- Veronica, Billy, Kelly and Mary will be attending the Officer training on January 10-12 in Syracuse.

**2013-2014 Budget** – All forms were completed and mailed to Statewide Treasurer, Joe McMullen on 12/20/13. Veronica thanked Mary for helping with the completion. In return, Mary thanked Veronica for her help as well.

New Business:

**Chancellor's Award 2014** – Kelly attended a meeting that gave out information on how to nominate a candidate. While most of the information was geared to faculty nomination, Lisa Wenck did present some guidelines and the form that needs to be filled out for nominations. Kelly passed the information on to Veronica. Committee discussed and decided to make some nominations for this year. Deadline for submitting nominations is January 17<sup>th</sup>.

**2014 Committee Planning Meeting** – Veronica suggested setting up a dinner meeting with all the executive officers and committee chairs to discuss committee plans for 2014. Veronica will contact chairs and set up a date.

**Labor-Religion Coalition 40 hour fast** – Tabled to next meeting. Veronica will obtain more information to present at next meeting.

**Cards** – Jeanne Clink, CSEA member from Travel and Procurement passed away. Kelly will get sympathy card and send to her family.

Respectfully submitted,

Kelly Spettel, Secretary